



DEVELOPMENT PERMIT APPLICATION AND REQUIREMENTS CITY OF STATHAM

Note: A separate land disturbance permit application is also typically required.

Except as noted below, submit all required materials to the City of Statham Planning and Development, 327 Jefferson Street, Statham, GA, 30666 (City Hall). Hours: Monday-Friday 8:00 a.m. to 5:00 p.m.

- If the development is to be served by on-site sewage disposal system, also make application directly to the Barrow County (Environmental) Health Department following that agency's procedures.
- If the development is on a state highway, also make application directly to the Georgia Department of Transportation following that agency's procedures for driveways and encroachments.
- If the development is on a county-maintained road or county road, also make application directly to the Barrow County Department of Public Development following that agency's procedures for driveways and encroachments on county roads.
- A development permit may not be issued prior to preliminary plat for subdivisions or approval of site development plans for non-subdivision projects.

Development Permit Submission Requirements

- City development permit application (attached).
- Development review fee sheet (see attached) and submission of fees (check payable to City of Statham).
- Receipt for water and sewer and related development plan review fees, if applicable.
- Ten (10) complete sets of plans must be submitted (including site plan, utility plan, grading plan, stormwater management plan and associated submissions, landscape plan, etc. Note: if submitting for a land disturbance permit, soil erosion and sedimentation control plans are also included).
- 1 printed copy and 1 digital copy of hydrology report

Make sure the following is shown on the plans:

1. Applicant information: name, legal address and telephone number.
2. Common address and legal description of site: legal description of site and site address.
3. Vicinity map: site address and legal description of site.
4. Signature and stamp of registered engineer/landscape architect licensed in the State of Georgia and designer/owner certification. Signature, stamp, and date on all sheets.

For questions, please refer to the Statham Unified Development Code. You may obtain a copy of the UDC on the City's website: <https://www.cityofstatham.com/PlanningAndZoning.aspx>

Up to three (3) weeks is required to complete all reviews, however, hydrology reviews may take up to (6) weeks. The City's Planning & Zoning Department either assembles the reviews from city departments and submits to the civil engineer, or in some cases, may submit comments individually as they are completed.

Development Permit Re-Submission Requirements

- A fee of \$200.00 after first resubmission (i.e., for any second or subsequent resubmission).
- Ten (10) complete sets of revised plans showing date(s) of revisions must be submitted.
- 1 printed copy and 1 digital copy of revised hydrology report (unless submitted with land disturbance).
- Memorandum or revised checklists or other information summarizing changes made.
- A new application must be submitted with all re-submissions.

DEVELOPMENT PERMIT APPLICATION

City of Statham

(770) 725-5455

*****(note: separate land disturbance permit application is required, if applicable)*****

****MUST BE FILLED OUT COMPLETELY AND ALL REQUIRED SUBMITTALS ATTACHED IN ORDER TO BE PROCESSED****

Property/Site Address: _____ City: _____

Subdivision and Lot: _____

Tax Map / Parcel: _____ Zoning: _____ Proposed Use: _____

Total Project Acreage: _____ Total Disturbed Acreage: _____

Sewer / ___ City ___ County Septic (provide copy of permit) _____ Water / ___ City ___ County

Property Owner Name: _____ Phone: _____ Fax: _____

Owner Address: _____ City: _____ Zip: _____

Email: _____

Developer Name: _____ Phone: _____ Fax: _____

Developer Address: _____ City: _____ Zip: _____

Developer Contact Name: _____ Contact Number: _____

Email: _____

Project Engineer Business Name: _____ Phone: _____ Fax: _____

Project Engineer Address: _____ City: _____ Zip: _____

Project Engineer Contact Name: _____ Contact Number: _____

Email: _____

Check here if a separate application for land disturbance permit has been filed or is being filed simultaneously

Check here if a building permit application is being filed concurrent with this application

I hereby make application for a development permit to perform work as described above, and if the permit is granted I agree to comply with all applicable and pertinent governing regulations and ordinances, pertaining to and in accordance with any plans submitted. I understand failure to comply with these regulations could be grounds for revocation of the permit. I also agree to pay fees invoiced by the City of Statham for consulting engineer review if the amount is greater than the initial fees collected.

Applicant Signature: _____ Date: _____

PLANNING AND DEVELOPMENT

City of Statham

DEVELOPMENT PERMIT FEES

- The fees below do NOT include erosion and sedimentation control fees (paid with land disturbance application) and NPDES fees required to be paid to the locality and the state.
- The fees below do NOT include water plan review, sewer plan review, sewer pretreatment plan review, wastewater lift station review or oil and grease separator or grease trap plan review.
- The fees below do NOT include water and sewer connection/related fees (paid with building permit application).
- The fees below do NOT include building permit fees (paid with building permit application).
- The fees below do NOT include sign application review fees (paid with sign permit application).
- All fees are to be paid at the time of submittal.

Project Name: _____

Date Submitted: _____

FEE

Development Permit Planning Review Cost = \$525.00 or \$20.00 per lot or \$20 per acre, whichever is greater	\$
Water Plan Review or Sanitary Sewer Review Cost <u>per</u> review = \$525.00 or \$20.00 per lot or \$20 per acre, whichever is greater	\$
Development Permit, Stormwater and Hydrology Report Review (Public Works and Consulting Engineer) (minimum fee; full fee amount as invoiced the City by stormwater consulting engineer)* Cost = \$525.00 or \$20.00 per lot or \$20.00 per acre, whichever is greater	\$
TOTAL INITIAL DEVELOPMENT PLAN REVIEW FEES	\$
Resubmission fee (no charge for first resubmission) Cost = \$200 for each resubmission after first	\$

***The total costs for projects which require review by the Consulting Stormwater Engineer are on a cost recovery basis, and will be the responsibility of the applicant. Additional fees beyond this initial amount may also be required.**